



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

"Building Partnerships – Building Communities"

April 2, 2025

Steven M. Roe, Etux.
1000 NE 198th Street
Seattle, WA 98155

Encompass Engineering & Surveying
110 South Oakes Ave., Suite 250
Cle Elum, WA 98922

RE: VA-25-00001 Roe – Deemed Complete

Parcel # 351834

Dear Applicant,

Kittitas County Community Development Services (CDS) received your Zoning Variance Application on March 31, 2025, to reduce the 10-foot side yard setback in the Forest & Range zoning designation by 6 ½ feet (KCC 17.56.060.2). Kittitas County has determined your application to be **complete** as of April 2, 2025.

Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be published in the newspaper of record and sent to all adjoining property owners, governmental agencies, and interested persons. This includes a 15-day comment period.
2. Consideration of written comments from all adjoining property owners, governmental agencies, and interested persons.
3. A decision will be issued based upon comments received, and the proposal's consistency with Kittitas County Code 17.84, along with any other applicable codes and statutes.

If you have any questions regarding this matter, I can be reached by e-mail at zach.torrancesmith@co.kittitas.wa.us or phone at 509-962-7079.

Sincerely,

Zach Torrance-Smith
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2, Ellensburg, WA 98926